

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

December 1, 2021

To: Town Council
From: Jamie Hellen, Town Administrator

Re: Resolution 21-79: 2022 Schedule of Town Council Meetings

I am asking the Council to approve the 2022 Town Council meeting schedule. This schedule outlines the proposed Town Council meeting dates for the 2022 calendar year. While very rare, this does not prohibit the Council from posting additional meetings as necessary within the Open Meeting Law statutory requirements of 48 hours public notice.

I have also included a schedule of monthly office hours for the Town Council and Town Administration at the Senior Center, which we have held for the past three years (and even during the pandemic!). The office hours are on the third Thursday of every month.

FYI - the Finance Committee will be reviewing their 2022 meeting dates on December 8th. Finance Committee meetings are held monthly on Wednesday evenings opposite Town Council dates. The following dates are expected to be announced for their meetings in 2022:

January 12, February 9, March 9, April 20, June 15, July - No meeting, August - No meeting, September 28, October 26, November 9 and December 7. The Finance Committee annual FY23 budget hearing dates will be scheduled for May 9, 10, 11, and 12. Like last year, the hearings are anticipated to be scheduled over four nights. May 9 (General Government) May 10 (School Dept.), May 11 (Public Safety) May 12 (Public Works).

Finally, the following are also scheduled Community Preservation Committee dates for 2022:

January 4 and January 18 (Public Hearings), February 15, March 1, April 5, May 17, June 3, July - no meeting, August - no meeting, September 6, October 4, November 8, December 6.

Once all dates have been settled, we will post them on the Town Calendar. All dates are subject to change throughout the year based on the policy information we have at the time. If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 21-79

2022 SCHEDULE OF TOWN COUNCIL MEETINGS

2022 DATES

January	5	
January	19	
February	2	
February	16	(FYI: School Vacation February 21-25)
March	2	
March	16	
April	6	
April	13	(FYI: School Vacation April 18-22)
May	4	(Fin Comm Budget Hearings May 9-12)
May	25	(FY23 Operating Budget Hearing 1)
May	26	(FY23 Operating Budget Hearing 2)
June	8	
June	22	
July	20	
August	17	
September	7	
September	21	
October	5	
October	19	
November	2	
November	16	
November	30	(FY23 Tax Rate Hearing)
December	14	

DATED: _____, 2021

VOTED:

UNANIMOUS: _____

A True Record Attest:

YES: _____ **NO:** _____

ABSTAIN: _____

Nancy Danello, CMC
Town Clerk

ABSENT: _____

Glenn Jones, Clerk
Franklin Town Council

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OFFICE OF THE TOWN ADMINISTRATOR

Town Council & Town Administration Monthly Office Hours

Third Thursday/Month

8:30 AM - 9:30 AM

*Franklin Senior Center
10 Daniel McCahill Road Franklin, MA*

The Town Council will be holding monthly office hours at the Franklin Senior Center. One or more Councilors, along with the Town Administration, may be present for this standing time for seniors, their families and residents to ask questions, discuss issues of concern or just enjoy a complimentary cup of coffee!

2022 Dates

January	20
February	17
March	17
April	21
May	19
June	16
July	21
August	18
September	15
October	20
November	17
December	15